

Drop-In Program Facilitator Volunteer Role Description

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Summary: Program Facilitators lead drop-in activities for children and youth, particularly children 12 and under. Program Facilitators encourage interest in Science, Technology, Engineering, Art, and Mathematics by leading fun, interactive, and engaging activities on topics related to flight. Volunteers make an amazing contribution to our museum and assist in achieving our vision, mission, and goals.

Supervisor: Programs Coordinator.

Time commitment: Specified days including, but not limited to:

- Family Drop-In Programming – second Saturday of the month 1-4pm
- Special Events

Minimum of 25 hours per year.

Responsibilities include, but are not limited to:

- Lead crafts, games, and other activities
- Deliver programs in an interactive and engaging manner.
- Use appropriate visual and instructional aids to assist with program delivery.
- Ensure safety of participants, other visitors, and museum displays and artifacts.
- Gather participant feedback and comments.

Requirements for this position:

- Experience working with children and youth.
- A strong interest and understanding of aviation history and technology.
- Dynamic presentation skills for large and small audiences.
- Ability to adapt in a changing environment with frequent interruptions.
- Comfortable working with computers and technology.
- A positive attitude, with strong interpersonal and communication skills.
- A criminal record/vulnerable sector check.
- Fluency in a second language is an asset.
- Standard First Aid/CPR Level C certification is an asset.

